Social Personal Skills Syllabus 2019-20

**Course Title:** Social Personal Skills

**Room #:204**

**Instructor Information:** Coach Tobey Alvarez

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Feel free to contact me at any time before school or after school up until 8PM on my cell phone

**Major Concepts/Content:** The purpose of this course is to provide instruction that enables students to acquire and use strategies and skills to enhance their independence as learners in education and community settings.

***Content will include but not be limited to:***

**- Introduction to some employability skills**

**- Appropriate classroom behavior**

- Social and personal development

**- Communication skills**

**- Behavior control**

**- Conflict resolution**

- **Responsibility**

**- Interpersonal and intrapersonal problem solving**

**- Learning about finances (eg. Credit cards, how to pay bills, set up bank accounts, how does credit work, etc)**

**Materials Needed:** Students are expected to bring a pen or pencil to class. Students need to have their school wide 3 ring binder with dividers in order to organize assignments. This will be checked at the end of the quarter and given a grade for organization. Textbooks may be used in the class as a reference but they will not be given to the students to take home.

**Daily Bell Work:** Students will need a composition book or spiral notebook in which they will write in everyday upon entering class, acting as their journal. Bell Work/Journal prompts will be on the board as students enter the classroom. When students enter the room, they pull out their journal book and immediately start the day’s entry. Entries will be one paragraph (at least 5 sentences). As you finish, bring them up for grading. I READ EVERYTHING!!!!!

**Quizzes/Tests**: Overall assessments will be given at the conclusion of each unit/chapter taught. Quizzes can range anywhere from one question ticket out the doors to written multiple choice quizzes to Smart board quizzes in which clickers will be utilized to take the quiz. Students may at times get a “pop” quiz to ensure attention is being paid.

**Class Assignments**: Students will be given in class assignments relating to the specific topics we are discussing. All assignments are expected to be completed. The in class assignments can range from individual to group work. Assignments are expected to be completed in class. These could be work sheets, group activities/projects and various other tasks. Extreme circumstances arise and will be dealt with on a case by case basis. If a student is absent, a M (which will look like a zero) will be placed in PORTAL as a place holder. The zero will be removed once the assignment is completed. If not completed within a reasonable timeframe, the M will turn into a straight zero.

The grading scale is as follows:

A –90 to 100 B- 80 to 89 C- 70 to 79 D – 60 to 69 F- 0 to 59

All work must be completed in order to receive a grade. Students will be allowed to make up missed work with the exception of dated assignments (projects, papers, etc.). For quizzes and/or tests, make up days will be set up between the student and teacher and may require after school time or during lunch if necessary.

**Homework:** NONE

**Cheating:** Students who are caught cheating or copying another student’s work even in collaborative structures unless one assignment is turned in for the entire group will receive a grade of zero and not be given an opportunity to make the assignment up.

**Behavior Expectations:** Students will be expected to work quietly, raise their hand to speak or ask questions, stay seated during lessons, and to respect the teacher, teacher’s assistant, themselves and others. All of my students will be treated with respect and will be pushed to be the best that they can be. **All students are expected to comply with school wide and county rules.**

**School-Wide Expectations for Students:**

**•** Respond with respect to reasonable requests from adults to comply with school policies and rules

• Positively contribute to an atmosphere of respect for the learning environment

• Disrespect and non-compliance interferes with the teaching and learning process, and will lead to temporary (or longer) removal from the instructional opportunity and further corrective actions

• Maintain appropriate dress at all times

• Refrain from the use of electronic devices with the exception of before/after school and lunch

• Refrain from the use of profanity

• Be to school and class on time

**Consequences of failure to comply**: 2 warnings, seat change, parent/guardian phone call or e-mail, AP referral, parent/teacher conference. Consequences vary due to severity of the offense. Other consequences may stem from the token economy set up in my classroom to reward students for good behavior. Extreme circumstances will be automatically given a referral.

**Tardy/Attendance Policy:**

• 1st and 2nd period – 4 warnings, and the fifth tardy will result in a referral

• All tardies to all other periods will result in a 1 hour after school detention (school wide policy). Students will not be allowed into class without and administrator pass

• Tardy policy begins with each new grading period.

• A missed detention will result in ABS (Alternative Bell Schedule – 1:50 to 6:00pm) assigned by an administrator.

• Three unexcused tardies equals one absence.

• If you miss more than half of the period, you will be marked absent, unless you come in with an excused pass.

• If you are absent from three or four block classes in the school day, you will be considered absent from school that day.

• Grades will be dropped one letter grade for late work submitted due to an unexcused absence.

• All late work submitted due to an excused absence will receive full credit if received appropriately

• If you are absent, you may pick up your work on the next day of the class, but it will be due the following class period.

• Number of days to make up work will equal the number of days you were absent.

**FSA:** Specific lessons and assessments will be aligned with FSA expectations. Reading materials will include instructional materials such as textbooks, newspapers, magazines, fiction/nonfiction, etc. Please encourage your students to read at home.

**Note from the teacher**: Welcome to “The Boca Ciega High School” and to my classroom. It is my intent to be the best teacher I can be. I have been teaching for 10 years and coaching high school football 11 years. I have been coaching wrestling here at BCHS for 20 years 10 of those as the Head Coach. I welcome you and look forward to having a great year! The only thing that I ask is for the student to enter the room on time, show respect and do his/her work and give their best effort. If these four things come together, we will have a very successful year. Thank you!

Parent Signature -\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_