English III/English III Honors Syllabus

J. Tookes

Boca Ciega High School

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**Course Description**

This course focuses on the advanced study of literature (including short stories, poetry, nonfiction, drama, and the novel), language and composition, all in preparation for 12th grade, 12th grade Honors and AP English courses as well as Florida Standard Assessments (FSA) reading and writing exams. Emphasis is placed on developing an understanding of literary elements, themes and on using the writing process to produce specified types of essays. This course is aligned with Florida Standards and Pinellas County’s Grade Level Expectations.

**Grading System**

Grades will be determined using the following forms of assessment:

\*Interactive Notebook

\* Binder

\*Class assignment & Homework

\*Quizzes (announced and unannounced)

\*Test/Exams

\*Essays, Writing Assignments, and Journals

\*Projects (group & individual)

\*Class Participation

**Grading Scale**

Points will be given for all assignments. At the end of the marking period, your total number of points will be divided by the total points possible for a percentage. This will be translated to a letter grade following the county guidelines.

 A - 90-100% B - 80-89% C- 70-79%

 D – 60-69% F – 0 -59%

Focus allows both students and parents 24 hour 7 day access to student grades. It is your responsibility to check your grades regularly, so there are no grade surprises at the end of the quarter.

**Manuscript Preparation**

All writing assignments will be written using blue or black ink only. All work, typed or handwritten, submitted for a grade must be neat and legible, or it will not be graded. Assignments must have full name, date, period, and assignment written in the proper place. NO NAME, NO GRADE! It must be your work. Do not loan or copy another student’s work. If you are caught cheating on any assignment, the incident will be reported to the administration (referral) and your parents.

**Student Expectations**

1. *Be prepared.* Come to class prepared and on time. No one will be allowed to leave the classroom for the first and last ten minutes of class.

2. *Be Cooperative*. Actively participate in class lessons, activities, and group work. Stay on task!

3. *Be Responsible*. Record all assignments and complete them on time. Study for tests and quizzes.

4. *Be Diligent*. Work from bell to bell. The teacher will dismiss class, not the bell.

5. *Be Respectful*. Be respectful of yourself, others, and the classroom. Any behavior that is rude or disrespectful, including inappropriate language or comments, will result in disciplinary action.

**Attendance & Make up Policy**

Attendance is extremely important. If you miss class, **You** are responsible for obtaining any missed assignments. It is expected that you check www.bocaciega.org if you are absent before you come to ask about missing work. All work including tests and quizzes, must be made up within the number of days absent. For example, if you miss two days, you have two days to take any missed test or quiz and/or hand in any missed assignments(s). If work is not submitted in the given time, it will not be graded.

**Late Work**

Per Boca Ciega High School’s policy, NO LATE WORK WILL BE ACCEPTED!

**Tardiness:**

The Boca Ciega tardy policy will be enforced without exception.

**Cell Phone & Electronic Devices**

All cell phones and electronic devices are to be off and out of sight during class. Putting your phone on “vibrate” is not considered turning it off. In accordance with school policy, if a phone or electronic device is seen, a referral may be issued. **Consider this your warning for the rest of the school year.**

**Attitude Policy**

Be RESPECTFUL AND COURTEOUS! Have an “I Will Try” attitude! BE WILLING TO WORK…this is school and the beginning of your future! COMMUNICATE with me!

**Student Conduct**

Any acts of classroom disruption that go beyond the normal rights of students to question and discuss the educational process relative to subject content will not be tolerated. I will be strictly enforcing the policies and procedures outlined in your student handbook at all times!

1. Be on time to class

2. Be prepared

3. No food, drinks or gum (water bottle is allowed with twist on/off top)

4. No inappropriate language

5. Respect yourself, respect me, and respect your peers

6. Work diligently-use the most of your class time (no heads down, we work from bell to bell)

**Materials**

\*One 3 inch binder with 16 tabs (school-wide requirement)

\*Blue or black pens

\*Colored Pencils or Markers

\*Index Cards **(4 X 6 Only)**

\*Highlighters

\* Composition spiral notebook (Interactive Notebook)

**Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period \_\_\_\_\_\_\_**

Parent Letter English III

Dear Parent or Guardian,

I will be your son’s or daughter’s English teacher this year. I welcome each and every one of my students into my classroom and look forward to teaching them this year. Please help them reach their goals. I want all my students to be successful.

For your information, they should expect to do some kind of homework for me every night. This may entail reading, doing worksheets, projects, memorizing passages of literature, doing research, writing an essay or studying for literature, grammar, or vocabulary tests. I expect students to be in class every day prepared to participate in classroom activities and discussions.

Your son or daughter has been informed of the course syllabus in its entirety. I would appreciate it if you would review the course syllabus with your child. Please keep the syllabus for future reference.

I need for both you and your child to complete, **sign and return** this page. Please feel free to contact me at any time.

Sincerely,

J. Tookes

Boca Ciega High School

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Student’s Signature Date Primary Contact Phone

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Parent/Guardian’s Signature Work Phone

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Parent/Guardian Name *(Please Print)* Relationship Other Number(s)

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Parent/Guardian E-mail Address

**My child is allowed to watch PG & PG 13 movies that are related to course content.**

**\_\_\_\_\_\_\_\_\_\_YES \_\_\_\_\_\_\_\_\_\_\_NO**